

MINUTES FOR A MEETING OF THE BOARD OF DIRECTORS OF SCHOOLS IN ACTION

REGULAR MEETING

6.28.22

5:00pm

[Join Zoom Meeting](#)

ID: 83041861733

Passcode: 815454

All members and the public are able to call in remotely via zoom. Due to COVID-19 and social distancing measures under AB 361, there is no physical meeting location. If you would like access to the materials presented during the Board Meeting, you can request that the link of board documents be emailed to you at the start of the board meeting. The zoom link for the meeting is listed above.

Board Members in Attendance:

Ronae Harrison, President

Rachel Gibbs, Board Member

Deborah Bronner, Treasurer

Karin Kroner-Valdivia, Secretary

Lizette Villareal, Board Member (arrived at 5:04pm)

Absent:

Nancy Flores, Vice President

Staff Members/Members of the Public:

Kalin Balcomb, Executive Director

Mariam Girgis, Director of Client Finance

Jamie Kikuchi, ES Director

Besy Monterroza, District Meal Manager

OPEN SESSION

Meeting opened by Ronae at: 5:02pm

- 1) **Public Comment.** No public comment.
- 2) **Announcements for Board Members or Board Committees.** No announcements from board members or committees.
- 3) **Consideration of Minutes from Past Meetings.** The minutes from the 6.6.22 Board Meeting were reviewed and considered for adoption by the school board. Ronae made a motion to accept the minutes, Rachel seconded, vote by roll call, 4 ayes, 0 nays.
- 4) **Presentation of the 2022-2023 Annual Budget.** The Executive Director and Charter Impact presented the annual budget AIA ES, AIA MS and SIA for 2022-2023 for review and consideration by the school board. Ronae made a motion to accept the budget, Karin seconded, vote by roll call, 5 ayes, 0 nays.
- 5) **Presentation of the 2022-2023 EPA budget.** Charter Impact and the Executive Director presented the EPA Budget and Resolution for AIA ES and AIA MS (not for SIA, error in the agenda) for review and consideration by the school board. Ronae made a motion to accept the EPA budget, Deborah seconded, vote by roll call, 5 ayes, 0 nays.

- 6) **Consideration of the Universal Pre-K Planning and Implementation Grant.** The Executive Director will present the Universal Pre-K Planning and Implementation Grant and proposed next steps for review and consideration by the school board. Ronae made a motion to accept the Universal Pre-K Planning and Implementation Grant, Karin seconded, vote by roll call, 5 ayes, 0 nays.
- 7) **Administrator's Report.** The leadership team shared updates on the meal program and both schools, including testing results for all students and significant subgroups, the official outcome and reports from the LAUSD oversight visits, upcoming summer events and summer school interventions, staffing and hiring, update on evaluations, intent to return, student enrollment and student recruitment strategies, human resources, School Plan for Student Achievement, grant updates and funding, Covid-19 safety measures and plans for review and consideration by the school board. Ronae made a motion to accept the Administrators' Report, Deborah seconded, vote by roll call, 5 ayes, 0 nays.
- 8) **Consideration of Promethium Quotes.** School leadership presented quotes for the procurement of Promethean smart boards for both schools for review and consideration by the school board. Ronae made a motion to accept the Prometheum quote, Karin seconded, vote by roll call, 5 ayes, 0 nays.
- 9) **Consideration of the 2022-2023 Board Calendar.** The school board will reviewed and finalized the 2022-2023 school board calendar. Ronae made a motion to accept the 22-23 Board Calendar. Ronae made a motion to accept the date of the next board meeting, Tuesday July 26th, Deborah seconded, vote by roll call, 5 ayes, 0 nays.
- 10) **Review of the Fiscal Policy and Procurement Policy.** The Executive Director presented the Fiscal and Procurement Policies for review and consideration by the school board. Ronae made a motion to accept the Fiscal Policy and the Procurement Policy, Deborah seconded, vote by roll call, 5 ayes, 0 nays.
- 11) **Consideration of the 2022-2023 Parent/Student Handbook.** The Executive Director presented the Parent and Student Handbook for review and consideration by the school board. Ronae made a motion to accept the Parent/Student Handbook Karin seconded, vote by roll call, 5 ayes, 0 nays.
- 12) **Consideration of the 2022-2023 Staff Handbook.** The Executive Director requested that the Staff Handbook be moved to the next board meeting.
- 13) **Consideration of the final LCAP documents and the Federal Addendums to the LCAP.** The Executive Director shared the final LCAP documents/plans and the Federal Addendums to the LCAP for review and consideration by the school board. Ronae made a motion to accept the final LCAP documents and Federal Addendums to the LCAP Deborah seconded, vote by roll call, 5 ayes, 0 nays.
- 14) **CACFP Contracts.** The Executive Director and District Meal Program Manager presented the CACFP supper contracts for schools in the Los Angeles area for review and consideration by the school board. Ronae made a motion to accept the CACFP contracts, Deborah seconded, vote by roll call, 5 ayes, 0 nays.
- 15) **Amendment to the Bright Star Contract.** The Executive Director and the District Meal Program Manager presented the amended FSMC emergency vended meals contract for Bright Star. Ronae made a motion to accept the amendment to the Bright Start Contract, Karin seconded, vote by roll call,

5 ayes, 0 nays.

- 16) Vended Meals Emergency Contract.** The Executive Director and the District Meal Program Manager presented the emergency vended Meals Contract for Magnolia Science Academy Santa Ana. Ronae made a motion to accept the Vended Meals Emergency Contract for the schools, Deborah seconded, vote by roll call, 5 ayes, 0 nays.
- 17) Vended Meals Emergency Contract Bay Area.** The Executive Director and the District Meal Program Manager presented the emergency vended meals contract for KIPP University Stockton and The New School of San Francisco. Ronae made a motion to accept the Vended Meals Emergency Contract for the Bay Area, Deborah seconded, vote by roll call, 5 ayes, 0 nays.

Closed Session

- a) Executive Director Performance Evaluation. (pursuant to Section 54957). The Board will engage in the Executive Director's performance evaluation for the 2021-2022 fiscal/school year.

- 18) Report from the Closed Session.** Nothing to report.
- 19) Executive Director Contract for the 2022-2023 school year.** The Board President will share the proposed Executive Director Contract for the 2022-2023 school year for review and consideration by the school board. Ronae made a motion to accept the Executive Director Contract for the 22-23 school year, Rachel seconded, vote by roll call, 5 ayes, 0 nays.
- 20) Discussion on AB 361 Teleconferencing During a State of Emergency.** The school board reviewed and considered continuing teleconferencing for the upcoming board meeting. Ronae made a motion to continue holding board meetings remotely under AB361, Rachel seconded, vote by roll call, 5 ayes, 0 nays.
- 21) Adjournment.** Ronae adjourned the meeting at 6:09pm.

Requests for disability-related modifications or accommodations shall be made 24 hours prior to the meeting to the schools' main offices or by calling (323) 266-4371. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting. Materials related to an item on this Board agenda can be requested and made available for public inspection at the main office of Schools in Action, which is also the main office of Arts in Action Community Charter Schools.